

Minutes
ACTS Library Council
April 24, 2002
Brandel Library
North Park Seminary
Chicago, Illinois

Present: Al Caldwell, Neil Gerdes, Rob Krapohl, Allen Mueller, Ken O'Malley, Herman Peterson (Chair), Newland Smith, Norma Sutton.

1. The opening prayer was offered by Al Caldwell.
2. Minutes of the council's March 14th 2002 meeting were approved with corrections.
3. Institutional Reports:

Garrett-Evangelical (Al): New president at Garrett recently installed.
Two-thirds of new faculty positions have been filled.
Sesquicentennial celebration of institution's founding about to begin.
Semester system starts in fall 2002.
Overall budget at Garrett for next year looks better than this year.
\$6,000 to \$8,000 increase in library budget anticipated for next year.

Trinity Evangelical Divinity School (Rob): New dean installed on April 2nd.
Library budget looks good for 2002-3.
Brief report on spring 2002 CATLA conference (April 5th).

Chicago Theological Seminary (Neil): Going to semester system in fall 2002 (not Meadville until 2003).
Library technical assistant leaving.
New faculty added through Lilly Grant.

Meadville/Lombard (Neil): Moving on with purchase/implementation of Voyager system.
Talk continues regarding \$10 million building.
Neil was involved in an ATS reaccreditation visit to Lutheran Theological Seminary.

Seabury-Western (Newland): Recent exhibit of liturgical stoles.
Budget tight; initial stages of capital campaign.

North Park (Norma): Searching for head of technical services; using temporary in the meantime.

Catholic Theological Union (Ken): Finished involvement with trustees dinner.
Faculty opening in religious education.
Library moving to Voyager system through ILCSO—lots of meetings.
System transition should be completed by August 8th.
Library staff has not increased in 17 years while student body total has increased three times..

Jesuit-Krauss-McCormick (Allen): Construction for new circulation area of library should be completed by end of April (but, no new furniture until May).
Two percent increase in next library budget anticipated, but increase taken out of library reserves, not the schools.
May 20th—presentation of long-range plan for the library.
Allen will be serving as a member of the ATLA education committee.
McCormick has a new faculty member.
McCormick and LSTC adopting the CARS administrative computing system; may make it easier for library to look up student information..

University of St. Mary of the Lake (Herman): Adopting EBSCO as new serials vendor.
\$75,000 grant for library's OCLC retroconversion.
Hoping to add new librarian position: systems and public services librarian.
Herman will be receiving his D.Min. degree on May 4th.
Joining ATLA Board.

4. LC members should send corrections/additions for the ACTS library directory to Ken.
5. Also, send updates of ACTS libraries brochure to Neil, along with the number needed for the next two years.
6. ACTS Libraries Circulation Code:

- a. Reviewed changes made in draft #7.
- b. Decided to make isolated change in section I:

Draft #7: "The purpose of this code is to bring uniformity to the interlibrary lending practices among ACTS libraries. The code is binding on all ACTS libraries. Acceptance of this code is a prerequisite to ACTS interlibrary borrowing for any institution."

Changed to (in Draft #8): "This code sets forth interlibrary lending practices that are binding on all ACTS libraries. Acceptance of this code is a prerequisite to ACTS interlibrary borrowing for any institution."

- c. Discussion about issues in section IV.H: "Lost and Damaged Books." No changes were made in this section of the code
 - d. Brief discussion ensued about whether or not to approve code by unanimity or by majority.
 - e. Acceptance moved, seconded, and approved unanimously. Draft #8 becomes the final and binding circulation code for ACTS libraries.
 - f. LC chair will circulate final copies of the circulation code to council members.
7. ACTS LC Budget for 2002-3:
 - a. Budget for 2001-2 was \$20,000.
 - b. New budget includes 3% cost-of-living increase for courier, thus a total of \$20,493 for 2002-3.
 - c. Recommendation that \$1,167 for "periodical preservation" be sent to ATLA to finish ongoing project.
 - d. New budget includes money for two years of brochures.
 - e. Schools should update information for SILO next year.
 - f. Motion to accept 2002-3 budget moved, seconded, and approved.
 8. Election of new LC officers (two-year terms begin on July 1, 2002)
 - a. Rob Krapohl (TIU): chair.
 - b. Norma Sutton (North Park): vice-chair.

- c. Allen Mueller (JKM): secretary.
9. LSTA Grant: Maybe through Chicago library system at the end of the fiscal year, but not through the state.
 10. Future agenda items: ACTS LC mission statement; standing orders; and cooperative collection development.
 11. Possibility of ATLA Consulting Grants:
 - a. Combined with workshop to enable creation of new ACTS missions statement (Karen Whittlesey might be a good contact person for this).
 - b. Followup on conspectus project for ACTS libraries–ATLA grant to analyze data.
 12. Next ACTS-LC meeting: Monday, September 16, 2002 at 10:00 a.m. at Trinity International University.
 13. Meeting adjourned at 11:30 a.m.

Respectfully submitted.

Rob Krapohl
Secretary