

ACTS LIBRARY COUNCIL
Minutes
September 16, 2002
Trinity International University
(Corrected and approved, 11/15/02)

Present: Yolande Wersching (Loyola), Rob Krapohl (Trinity International University), Norma Sutton (North Park), Newland Smith (United Library), Al Caldwell (United Library), Ken O'Malley (Catholic Theological Union), Allen Mueller (Jesuit-Krauss-McCormick Library), Neil Gerdes (Chicago Theological Seminary and Meadville-Lombard Theological Seminary), Blake Walter (Northern Baptist)

Rob Krapohl, chair of the Library Council, called the meeting to order at 10:14 a.m. and Ken O'Malley offered an opening prayer.

The minutes of the April 24th meeting were approved by common consent.

Rob introduced Yolande Wersching, who was representing Loyola University libraries. Yolande announced that Karla Petersen from Loyola was unable to attend. The council also welcomed Blake Walter, the new library director at Northern Baptist Theological Seminary.

Rob announced the October 11 CATLA meeting at the ATLA headquarters. The topic for the meeting is "Planning and Executing Digitization Projects."

Neil had sent copies of the new ACTS Library Council brochure to each library. Any changes to the library staff directory should be sent to Ken.

Institutional reports:

Neil: Meadville/Lombard is moving towards implementing the Endeavor Voyager integrated library system. A new associate at the library, Ron Suszek, is working on this project, which could be operational by January. The plans to demolish two buildings at Meadville/Lombard and redo the library are currently on hold. Chicago Theological Seminary is now on the semester system.

Ken: Enrollment at the Chicago Theological Union is steady. The library received over 2,390 histories and other materials related to religious orders and a \$10,000 grant from *The Sunday Visitor* to purchase periodicals dealing with religious communities. CTU will have a significant collection for its Center for the Study of Religious Life. Ken is teaching for Dominican University at St. Paul, MN, using the Blackboard.com course management software. ILCSO, the joint online catalog cooperative to which CTU belongs, has migrated to Endeavor's Voyager system. All loans from the CTU library, including interlibrary loans, are now for one academic quarter.

Norma: North Park will apply for membership in ILC SO. The seminary has a new Center for Justice Ministries, a new person in youth ministries, and a new person in missions.

Rob: Trinity has had a new Theological Dean since April and is moving forward on curriculum revision. There are two openings in the library: Head of Technical Services and Library Systems Administrator.

Allen: The JKM library completed the reconfiguration of its second floor, including a new circulation area. A project to weed and update the reference collection is progressing, and staff reorganized its collections of JKM's dissertations and project-theses. McCormick will move into its new building in late February 2003, and LSTC hopes to be in its new chapel by April 2003.

Al: Two new professors will start at Garrett-Evangelical during the academic year, one of whom will begin in the fall. Garrett is recruiting for two new positions in preaching/worship. Persons who wish to visit the United Library should call to verify hours, as Garrett and Seabury are currently on two different academic calendars. David Himrod, reference librarian, will retire in February, and Al hopes to have found a replacement by late spring.

Newland: Seabury will reassess its academic calendar at the end of the first complete cycle of the revised M. Div. curriculum. Seabury has a new lecturer in modern church history and mission.

Yolande: Yolande is the librarian at the Lewis Library at Loyola's downtown campus. A new provost began on August 1, and there is an opening for an archivist.

Blake: There is concern that there is no reference librarian at Northern Baptist and that circulation staff does much of the reference work. Blake is serving as director and as systems administrator in the library. In that capacity, he is redesigning the library's website. The library plans to extend evening hours, Monday –Thursday, to 11 p.m. Blake's predecessor sent a membership application to ILC SO, but he sees no reason at this point to abandon its current ASP service with *epixtech*.

Allen announced that he sent the order for the ACTS Union List of Periodicals to OCLC and that the cost of the list may be more than what had been budgeted. Ferne Weimer at Wheaton College has indicated her willingness to coordinate the copying of the union list after it is received, which should be some time in November. Because there is no way to list only religious and theological journals owned by Loyola, Loyola's holdings will not be included.

Allen also reported that Kurt Gabbard, who serves as the ACTS treasurer, had sent him a credit memo from ATLA. Ken will check on this.

There was a discussion about what the focus of the library council should be during this academic year. By consensus, it was agreed that it should be the council's mission statement. Rob will investigate whether there are other models and will ask Dennis Norlin at ATLA for leads. Rob requested that anyone who had suggestions regarding the mission statement should send them to him.

Discussion ensued concerning the admission of Loyola University's Institute of Pastoral Studies to the ACTS Common Council, and thus, Loyola University library to the ACTS Library Council.

Yolande asked for clarification of parts of the interlibrary loan code, particularly the agreement that ACTS libraries could request items for their reserve collections from other ACTS libraries. She also asked about the clauses regarding who is responsible for paying for lost and non-returned books.

It is unclear whether the ACTS courier will make a stop at Loyola and whether Loyola will be able to add another courier, as it already uses the IDLS system. Al will follow through on questions regarding the ACTS courier.

After some discussion, it was agreed that only IPS students and faculty may borrow from the other ACTS libraries. Newland pointed out that this was also the understanding of the ACTS Common Council. Because Loyola does not have a separate theology/religion library, students and faculty from the other ACTS schools will have access to all of the Loyola collections. Further discussion with Karla on this matter should be anticipated.

Ken reported that there was no state or Chicago Library System funds available for retrospective conversion projects.

The next meeting was set for November 15 at North Park University at 10 a.m.

The meeting was adjourned at 12:15.

Respectfully submitted
Allen Mueller
Secretary