

ACTS LIBRARY COUNCIL  
Minutes of Meeting  
December 10, 2002  
Catholic Theological Union  
(*Corrected and approved, 2/13/03*)

Present: Karla Petersen (Loyola), Rob Krapohl (Trinity International University), Norma Sutton (North Park Theological Seminary), Ken O'Malley (Catholic Theological Union), Allen Mueller (Jesuit-Krauss-McCormick Library), Neil Gerdes (Chicago Theological Seminary and Meadville/Lombard Theological School), Blake Walter (Northern Baptist Theological Seminary), Greg Morrison (Wheaton College), Herman Peterson (University of St. Mary of the Lake)  
Excused: Al Caldwell (Garrett-Evangelical Theological Seminary United Library), Newland Smith (Seabury-Western Theological Seminary United Library)

Rob called the meeting to order at 10:15 a.m. and Herman offered an opening prayer.

A few corrections were made in the minutes, which were then approved as changed.

Blake distributed a mock-up of a proposed identification card that ACTS libraries would issue to students, faculty and staff who wish to apply for borrowing privileges at an ACTS library. After some discussion about the purpose of the card, how it would actually work, and the wording on the card, some changes were made on the card. Neil made a motion to accept the wording on the card; Karla seconded the motion. The motion carried. Blake agreed to make the changes and to send everyone a copy of the card (by email). If everyone agrees to the edited version, Blake will proceed with having the card printed and distributed to the libraries.

It was pointed out that the use of the identification card calls for some changes regarding patron identification in the ACTS Library Council loan code. By consensus, it was agreed that Herman should propose rewording of whatever portions of the code need to be changed, especially Section V-B parts 1 and 2, and to send those changes by email to the ACTS librarians.

Ken announced that ATLA said that it would fund the microfilming of the pre-1950 issues of *L'Ami du Clerge*. There is enough money in the ACTS account at ATLA to cover the filming of the post-1950 issues.

There was discussion to clarify the status of the Billy Graham Center Library in the ACTS Library Council. Allen read an email letter from Ferne Weimar from the Billy Graham Center Library. The Billy Graham Center Library offers direct loans to all ACTS students and faculty as part of the Wheaton College associate membership in ACTS. Since the Center does not have a constituency per se, it seldom sends requests for interlibrary loans. Ferne indicated in her letter that even though she is unable to attend ACTS Library Council meetings, she appreciates getting copies of the agendas, minutes, and other electronic mail. Ferne outlined ways in which the Center Library has

participated in various projects of the ACTS Library Council, and Allen reminded everyone that Ferne has been very cooperative in the copying of the ACTS union list, in which the holdings of the Billy Graham Center Library are also listed. It is Ferne's understanding that Greg Morrison represents Wheaton College on the ACTS Library Council. Allen suggested that when the ACTS Library Directory is updated, some indication be made that the Billy Graham Center is not an official member of the Library Council, but that the listing for the Center Library in the ACTS Library brochure probably doesn't have to be changed. No action was taken.

Allen passed around a brief inventory of ACTS Library Council materials that are at the JKM Library. Al had indicated by e-mail that he has a "small box of materials."

Rob said that he would find out if the ACTS Common Council is maintaining an archives and if so, where. No decision was reached about Library Council archives.

Rob announced that he had received another request from Trinity College & Theological Seminary in Newburgh, IN, for borrowing privileges for Trinity College students and faculty. Rob asked the ACTS librarians to reaffirm their support of a letter that he had sent to Trinity College on behalf of the ACTS librarians that loan privileges would not be granted. All reaffirmed the decision.

#### Institutional Reports

1. Al (United Library) by email: Interviewing candidates for a public services librarian to replace David Himrod, who is retiring.
2. Herman (University of St. Mary of the Lake) Fundraising for a new library building is moving forward; ground breaking probably in June; construction will be a 22 month process; the implementation of an electronic catalog is at least three years in the future
3. Norma (North Park) The library plans to be part of ILCSO by summer
4. Greg (Wheaton College) Wheaton has applied to ILCSO; a doubling of the number of students in biblical exegesis studies has put new demands on library collection; the library is experiencing a space crunch and has begun to gather ideas of possible solutions
5. Blake (Northern Baptist) The library is at least 3 years away from space crisis
6. Karla (Loyola University) Loyola is not joining ILCSO; the library will experience a small budget cut next year; Loyola's Rome center will recruit a new librarian; the Institute for Pastoral Studies is moving to the Water Tower campus next academic year; IPS students should find that the library collections that support other professional degree programs will be very helpful, but that theological books related to IPS studies will remain at Cudahy
7. Ken (Catholic Theological Union) Ken finished teaching a theological librarianship course for Dominican University at a site in St. Paul, MN.
8. Neil (Meadville/Lombard): The library is moving ahead on it's automation project, using the Endeavor software; about 40,000 titles are now on line; there are about another 65,000 records to be converted

9. Neil (Chicago Theological Seminary) The library has increased its purchase of Spanish materials by a small degree
10. Rob (Trinity International University): There are two vacancies in the Library: a staff person is serving as interim Head of Technical Services; the Systems Librarian position is also open; the library budget has been increased, including more funds for materials; Rob is working on securing faculty status for librarians
11. Allen (JKM Library) The Lutheran School of Theology and McCormick Theological Seminary engaged a consultant for an Information Technology. One suggestion in the consultant's final report is to consider electronic online reserves; the suggestion was referred to a Joint Information Technology Committee; the library needs to reduce its expenditures by 2% this year and by another 3% next year; Allen reported that he is resigning his position as the director of the JKM Library next March to become director of the Luhr Library at Eden Theological Seminary, St. Louis.

Ken mentioned that the members of the Library Council did not have a farewell luncheon for Helen Mainelli when she left Northern Baptist earlier in the year. All agreed that Helen should be invited to lunch following the next meeting of the Council, which will be at Northern Baptist on either February 13 or February 27 at 10:00 a.m. The lunch will also be a farewell to Allen Mueller.

Ken invited everyone to stay for lunch.

The meeting was adjourned at Noon

Respectfully submitted  
Allen Mueller  
Secretary  
February 11, 2003