

ACTS LIBRARY COUNCIL
Meeting Minutes
February 13, 2003
Northern Baptist Theological Seminary
(Approved 4/14/03)

- PRESENT** Neil **Gerdes** (CTS / Meadville/Lombard), Rob **Krapohl** (TIU), Allen **Mueller** (JKM), Ken **O'Malley** (CTU), Herman **Peterson** (St. Mary of the Lake), Blake **Walter** (NBTS)
- ABSENT** Al **Caldwell** (GETS), Gregory **Morrison** (Wheaton), Karla **Petersen** (Loyola), Newland **Smith** (SWTS), Norma **Sutton** (NP)
- OPENED** Ken opened the meeting with prayer at 10:10am.
- MINUTES** Minutes of the 12/10/2002 meeting were approved as amended.
- SECRETARY** Blake Walter barely edged out the early favorite, Al Caldwell, to become the new secretary for the Library Council. Great appreciation was expressed for Allen Mueller's service and precision as former secretary.
- DIRECTORY** Ken will solicit corrections and updates to the Library Council directory, including verifying who will represent Loyola's Institute of Pastoral Studies at future meetings.
- OCLC** Herman encouraged members of the Library Council to nominate Lois Guebert for a position on the OCLC Member's Council.
- NEW ID CARD** There were no reports of problems with the new borrower identification card. Everyone was encouraged to continue educating students and faculty at their respective institutions about the card.
- CIRCULATION CODE** Herman will make corrections and distribute a new (the final?) version of the revised Circulation Code.
- LOST BOOKS** The question of payment for books lost in the courier system will be referred to a future meeting of the circulation supervisors to be convened by Norma.
- UNION LIST** The Library Council has been charged \$1,054 for the printing of the 2003 Union List. It was noted that the Union List includes 11,663 titles (and this does not include Loyola's holdings). There was also a brief discussion of the status of the Library Council budget; Blake will contact Kurt Gabbard to see what information is available.

**COMMON
COUNCIL
ARCHIVES**

ACTS Common Council archives are still not collected, nor is there a designated place to store them. Rob will inquire about the status of the archives at the next Common Council meeting

**INSTITUTIONAL
REPORTS**

- McCormick will be moving into its new building at the end of the month. While Allen's resignation is officially on March 31, his last day at JKM will be March 14. Yana Serdyuk and Barry Hopkins will be the co-interim directors while a search is conducted.
- Meadville Lombard now has their online catalog up and running with Endeavor's Voyager system. (You can visit it at <http://endeavor.meadville.edu/>) Meadville Lombard is also experiencing subscription problems because of the RoweCom/divine bankruptcy.
- Blake is writing a proposal for the NBTS library to apply for ILCSO membership next year. He is also considering increased compact shelving as a solution to crowding in the library stacks.

**MISSION
STATEMENT**

The Library Council made commendable progress editing the existing mission statement from the catalog. The closer it got to lunch, the more commendable was our progress. Rob will distribute revised copies of the statement.

NEXT MEETING

The next meeting will be April 14 at JKM at 10:00am.

ADJOURN

The meeting adjourned at 11:45am.

Respectfully submitted,

Blake Walter, Secretary