

ICC of ATLA Minutes for the Meeting 27-28 September 2007, ATLA HQ, Chicago
2-6 pm, 27 Sept 07—8:30-Noon, 28 Sept 07

Present: Chris Beldan, Chr; Paul Stuehrenberg, Vice Chr, Maggie Tarpley, Sec, Mariel De Luca Voth, Eileen Crawford, ATLA Board Representative, Barbara Kemmis, ATLA Staff Liaison

(Numbering reflects Agenda item numbers)

1. Chris Beldan opened the meeting.
2. The minutes of the 12 June 2007 meeting in Philadelphia were read and approved.

The first item of business was to handle the matters arising from the 12 June 07 meeting.

Crawford gave a report from TBN (see attached) and said that TBN is working on a system for including book boxes addressed to a specific school in the containers going to an area near these schools. The cost is aimed at approximating the charges for the no-longer-available USPS M-bag. Upcoming shipments will go to Uganda, Kenya, Cameroon, Malaysia, Albania and Mauritius.

ATLA Newsletter inclusion schedule: Tarpley for April 08. Voth was scheduled for Nov 07 but the IFLA-OCLC fellow will replace the Nov. item.

1 A. Beldan officially welcomed Barbara Kemmis who reported that she is replacing Dennis Norlin as ATLA Staff Liaison. Norlin turned this position over to her. Voth suggested the ICC write a formal letter of thanks to Norlin for his support through the formative years of the committee that began in 2000. Beldan will write the first draft and circulate it to ICC members for input. Then Beldan will mail it via the USPS.

3. Reports from Member travels:

Stuehrenberg distributed a report (see attached) of his China trip. He reported on collaboration with persons in the 3-self movement who will send to Yale copies of religious publications and Yale will send microfilmed copies of pre-1950 Chinese religious literature held in the Yale collection. Stuehrenberg attended a conference on documentation of Christianity in Asia consortium with Michael Poon. A student exchange with Yale and Trinity is another result of the visit.

Tarpley gave a report of the IFLA Durban meeting in August 2007 (see attached). Kemmis shared about the IFLA-OCLC fellow who is with Globethics and lives in India.

Crawford reported on BETH in Emden, Germany in September 2007. Melody Mazuk (TBN representative) and Dennis Norlin also attended. Much theological education in European institutions is now in English. Odile Dupont from France is the new president of BETH. Crawford suggested that we offer to share our hotel rooms with international colleagues in Ottawa.

4. Web report: The new ATLA Web site will possibly be ready by June 2008. An enterprise-wide content-managed (meaning each party is in charge of its own area) Web site is the goal. Beldan reported that the ICC Web pages are not currently being visited frequently and it's not known if it's related to the position within the ATLA Web site or just lack of interest.

5. ICC Budget: In 06-07 the money was insufficient to pay all obligations and it was reported the Tarpley trip to IFLA would be carried over to 07-08. In the future we will begin receiving a regular (quarterly?) accounting. Crawford asked for an increase over the \$7500. In 07-08 we are projected to spend \$8880. The suggestion was made of moving the international hotel lunch to a moderate restaurant to save some costs plus offer a fellowship opportunity without time constraints. Air tickets have increase due to fuel charges and hotels are fixed costs. The \$7500 for 07-08 cannot be adjusted but it was approved that we request \$10,000 for 08-09.

Proposals concerning international travel were made & approved:

1. All trips receiving ICC funds are to be approved beforehand & noted in the minutes.
2. When travel expenses are submitted they should go to the person named on the Expense Form and to the staff liaison. The Liaison will share a copy of that form with the ICC chair or vice chair for verification.

10. ICC grant developments: No 2008 grant applications have been received. Recommendation was made that the 2007 grant recipient reports be posted on the ICC Web site.*

8. Planning for 2008 conference:

1. Suggested roundtable topics were shared and the members decided the Wiki will be the main focus. Chair Chris Beldan will lead. Possible international guests include an archivist from Uganda Christian University and the BETH president, Odile Dupont from France.
2. The traditional international luncheon may be replaced with a supper due to hotel food costs as well as time restraints of a noon gathering.
3. Chairman's presentation to the ATLA will feature the Wiki developments.

6. Implementing the ICC Wiki: The ICC Wiki is up on the ATLA Wiki server and the members had a practice session led by Beldan. He passed out editing helps and guided the members in getting on and adding materials for practice. Some difficulties observed included the apparent lack of support for importing certain files types such as .ppt or .pdf. Hyperlinks are allowed and may be an answer to some problems. Discussion ensued on how "open" the site would be for outside persons to edit and add materials. The goal for the next few weeks is to create a topical structure for the Wiki with Crawford & Tarpley volunteering to get together to work on this framework. A brief mission statement was suggested and Beldan will write and circulate a possible one.

A suggestion that we seek volunteers to assist with the Wiki development this was approved. Crawford agreed to contact Ann Hotta and Chris Benda. Stuehrenberg will contact Amy Limpitlaw and Carissa Berryhill. Tarpley will contact Fern Weimer.

A question was raised about posting reports from persons taking subsidized trips and this was agreed to as a required follow-up for trips with ATLA travel assistance.

The ICC database of members with international experience and interest has not been promoted in several years. We will try to promote it this year. The password access needs to be changed to match the ATLA password. Kemmis was requested to check on this possibility.

7. Tarpley project proposal—An abstract on developing a program of cultural sensitivity to assist internationals coming to North America has been submitted to the annual conference program committee. If it is accepted, any ICC member is invited to participate as a co-author.

9. Kemmis reported the IFLA/OCLC partnership will continue and she hopes to attend the August 2008 IFLA conference in Quebec City, Canada.

10. Reports from the 2007 grant recipients should be posted to the ICC Web. Stuehrenberg will send out a notice on ATLANTIS about the 2008 grant.*

11. Archives: Beldan will get the chair's binder from Voth. A suggestion was made that the minutes be posted on the Web after they are approved.

Travel approval was given for the following trips** although there was some uncertainty about the venue of RLIT as well as the dates for Beldan's travel to a European meeting:

Marisel Voth—RLIT (2007-08)

Chris Beldan – BETH (2008)

The next meeting will be before the ATLA conference in Ottawa, Tuesday, 24 June 2008. Hour TBA.

12 December 2007 Additions to the ICC Minutes of 27-28 September 2007

* With four applications to consider, the Committee awarded the 2008 ICC Grant in an equal split of \$1000.00 each to:

- Christopher Anderson/Drew University for the project entitled "Building Collections on Methodism for Global Users: A Collaborative Effort between Africa University and Drew University."
- Luba Zakharov/Moscow Theological Seminary for the project entitled "Promoting a New Collaboration with the Commonwealth of Independent States."

** In December 2007 the committee via the ICC e-mail list server gave approval for Marisel to attend the July '08 Paraguay RLIT conference, and for Chris to attend the

April/May '08 "Library Support for Educational Programs in Theological Schools"
conference at Moscow Theological Seminary and to their receiving ATLA funding for
these trips as discussed in the 27-28 September 07 regular meeting.